

## Olsen-Sottile Insurance Brokers Inc. Human Resources Policy Manual

Title: Customer Feedback Form			Last Updated: Nov. 2019
Section: 1		Policy Number: 22b	
Revision Number:	Approved by: Paul Sottile		

Dear Valued Customers,

We strive to improve accessibility for our customers. We would like to hear your comments, questions and suggestions about the provision of our goods or services. Please complete the Customer Feedback Form below or contact Nathan Hoffmann in person, by mail or at 905-357-2140 or by email at Nathan.hoffmann@olsen-sottile.com to share your comments.

Thank you!

Olsen-Sottile Insurance Brokers Inc. Management

## **Customer Feedback Form**

We thank you for visiting Olsen-Sottile Insurance Brokers Inc.

- 1. Please tell us the date and time of your visit:
- 2. Did we appropriately respond to your customer needs today?

YES NO (please explain below)

3. Was our customer service provided to you in a timely manner?

YES SOMEWHAT NO (please explain below)

4. Was our customer service provided to you in a helpful manner?

YES SOMEWHAT NO (please explain below)



5.

YES

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NO (please explain below)

6.	Please add any other comments you may have:
7.	Contact information (optional)*:

Did you have any problems accessing our goods and services?

**SOMEWHAT** 

\*Please note: The information collected will be utilized and stored in compliance with the PIPEDA Personal Information Protection and Electronic Documents Act, 2005. For information on the Act, please visit: <a href="http://www.priv.gc.ca/information/guide\_e.cfm">http://www.priv.gc.ca/information/guide\_e.cfm</a>